



BOARD OF GOVERNORS

BridgeValley Community and Technical College

Meeting Minutes

March 29, 2024

I. **Call to Order**

Chair Blankenship called to meeting to order at 1:35 pm.

II. **Roll Call**

Ms. Fizer took the role, noting a quorum was present.

Board members in attendance: Mark Blankenship, Barry Holstein, Summer Johnson, Christopher Grady, Larry Pack, Meghan Moses, Ron Rogillio, Andrew Kennedy, Barry Crist

III. **Approval of Minutes**

Minutes of March 1, 2024

Mr. Grady motioned to approve the minutes.

Ms. Moses seconded.

Motion carried.

IV. **Reports and Information Items**

a. **Presidents Report**, by Casey Sacks, Ph.D.

Enrollment: Spring 2024 headcount is 1635 and FTE is 1181 vs March 2023 headcount of 1486 and FTE was 1026. Dr. Sacks presented dual enrollment possibilities to Clay County Board of Education and visited Clay County High School with Dean Wilson to talk about ways to partner with us so students can earn certifications while in high school. We started Learn and Earn conversations with the Town of Chesapeake and the United Methodist Church Conference. Black Hawk has committed funds to pay students up front who are willing to do a co-op experience with them in the Electrical, Diesel, and Welding programs. Mr. Holstein and Dr. Sacks met with Mountaineer Challenge Academy to find ways to increase our partnership. WIN Orientation we had about 20 families show up.

Facilities: Ratliff Hall is back under contract, thank you all for joining the meeting to approve that earlier this month.

Capital project funds project ZMM is under contract, and they would like to prioritize the stair railings project.

Facilities team planning a garage sale on 7 pieces of machinery out of the Maintenance building.

RFP Bookstore process is underway.

Fundraising: Congratulations to Cathy and Cody on getting through our DOL monitoring visit. Congratulations to Andrea Petry and the whole Foundation board on a very successful sold out gala last night.



Grants in Development: USDA Rural Development Grant that Jason and Russell are working on has been submitted. We are having weekly meetings with the Department of Energy for our Industrialized Assessment Center; we should have a signed grant agreement in April. We just started planning an apprenticeship grant with the central office and a couple of other colleges to do childcare apprenticeships.

Grants Awarded: Dr. Johnson wrote a Rural College Practitioner Data Academy, she was funded \$50,000 plus travel for three team members to attend a meeting, conference, and to help the teamwork through individualized data dashboards.

Industry and Community Meetings: Putnam County Development Authority did a partnership with Advantage Valley Housing Study to get more housing in our community. EMS program was invited to Cabell County for a VR googles demonstration. WV American Water had their 50th anniversary and invited us to attend. Dr. Sacks was a guest speaker at Rowan University and Steptoe & Johnson to talk about BridgeValley and Community Colleges. The State Workforce Board is working on their WOIA plan review. Putnam County Development Authority is asking us to replicate the FAME program for IT.

Dr. Sacks did a Weekly Wisdom podcast with the Inside Higher Ed, the Dave Allen Show, and an EdTech Podcast. Attended the Home Builders International meeting. Dr. Sacks, Dr. Kennedy, and Mr. Holstein are submitting to present Dual Enrollment & the WIN Academy at the fall ACCT meeting in October. Presenting Dual Enrollment and the WIN Academy at AEI in D.C., American Association of Community Colleges, and Standing Together ASU + GSV. FPO site visit from ARC on April 22nd. On April 23rd we will be traveling to Morgantown to sign the state's first ever 3+1 for Nursing at WVU.

Upcoming Campus Events: SGA Leadership Banquet, MLT pinning, Sonography pinning, Nursing pinning, WIN Academy, and Commencement.

Chair Blankenship gave his thanks to the Foundation and everyone who helped with making the gala a success. He also asked Dr. Sacks to work with Mr. Holstein to come up with some suggested policies on inclement weather to be discussed at our August meeting.

b. Comment Discussion for Policy B-1, by Barry Holstein

Chair Blakenship and Mr. Holstein agree that B-1 should be published as is, then at our August meeting go over operational distinctions within the policy to see if any changes need to be made.

c. Overview of Congressionally Directed Spending Request, by Michelle Wicks

We submitted 9 CDS for FY24 last year, we have found out that 4 of them have been funded. Gunshot Detection Systems for \$400,000, the Nursing Expansion program for \$1.5 million dollars, MLT Program Expansion for \$212,000, and Small Business Administration for Stackable Credentials in Business for \$167,000. Thank you, Senators Manchin and Capito!

We are submitting 12 CDS requests for FY25.

d. Overview of Bookstore RFP, by Kaitlyn Calvert



The college received 4 proposals from prospective bookstores. The committee evaluated each from the written proposals as well as oral presentations. The committee has submitted their recommendations to be considered and the notice of award will be presented April 1, 2024.

V. **Action Items**

a. **FY25 Tuition, by Cathy Aquino**

Chair Blankenship introduced a motion for the BridgeValley Board of Governors to approve the college to charge the same per credit hour tuition to all credits delivered at a rate of 2.52% increase for in-state students, out of state tuition will increase at the same percentage.

Ms. Moses motioned to approve the increase.

Mr. Rogillio seconded.

Motion carried.

b. **Program and Special Fees, by Cathy Aquino**

Chair Blakenship introduced a motion to resolve that the BridgeValley Community and Technical College Board of Governors approve the Special Fees and Program Fees as recommended by staff.

Mr. Crist motioned to approve.

Ms. Moses seconded.

Motion carried.

c. **Policy C-1 Program Review, by Christina Johnson, Ed.D.**

Mr. Holstein stated that he appreciates Dr. Johnson's work on this matter.

Chair Blakenship introduced a motion to resolve that the BridgeValley Community and Technical College Board of Governors approve these revisions to board policy C-1 Program Review and Procedures as presented.

Mr. Grady motioned to approve.

Mr. Pack seconded.

Motion carried.

d. **IT Loan Request, by Adam Ferrell**

Chair Blakenship introduced a motion to resolve that the BridgeValley Community and Technical College Board of Governors approves the application for a \$500,000 loan from the State of West Virginia. This loan will fund the acquisition of critical cyber security equipment and hardware, the refresh is necessary to enhance the college's defenses against cyber threats. The loan will be paid back over a term of 5 years.

Mr. Grady motioned to approve.

Ms. Moses seconded.

Motion carried.

e. **BOG Leadership Award Recipient, by Casey Sacks, Ph.D.**

Chair Blakenship introduced a motion to award Andrea Petry, Director of Foundation, with the BOG Leadership Award.

Ms. Moses motioned to approve.

Mr. Grady seconded.

Motion carried.



VI. **Dates to Remember**

Friday, May 10th, WIN Graduation 6:00 pm at the Advance Technology Center
Saturday, May 11th, Commencement 11:00 am at the Charleston Coliseum and Convention Center

VII. **Upcoming Meetings**

Friday, June 21, 2024, 1 p.m., ATC
Friday, August 2, 2024, 1 p.m., ATC
Friday, October 4, 2024, 1 p.m., ATC
Friday, December 6, 2024, 1 p.m., ATC

VIII. **Adjournment**

Chair Blakenship asked for a motion to adjourn.

Mr. Grady motioned to adjourn.

Ms. Moses seconded.

Motion carried.

Meeting adjourned at 3:12 pm

A handwritten signature in blue ink, appearing to read "Mark Blakenship", written over a horizontal line.

Mark Blakenship, Chair

A handwritten signature in blue ink, appearing to read "Megan Callaghan Bailey", written over a horizontal line.

Megan Callaghan Bailey, Secretary