



BOARD OF GOVERNORS

BridgeValley Community and Technical College

Meeting Minutes



February 2, 2024

I. **Call to Order**

Chair Blankenship called the meeting to order at 1:02 pm.

II. **Roll Call**

Michelle Wicks took the role and Chair Blankenship noted a quorum was present.

Board members present: Mark Blankenship, Megan Callaghan Bailey, Luke Carney, Christopher Grady, Barry Holstein, Summer Johnson, Andrew Kennedy, Larry Pack Jr., and Ron Rogillio.

Chair Blankenship asked that we take a moment to acknowledge the loss of one of our students, Caden Martin, and encourage everyone to keep him, his family, and fellow students in thoughts and prayers. He was a wonderful human being and a great student that will certainly be missed.

III. **Approval of Minutes**

Mr. Holstein motioned to approve the minutes from December 1, 2023.

Mr. Rogillio seconded.

Motion Carries.

IV. **Reports**

a) **President's Report:**

Enrollment: Our headcount for spring '24 is 1,684 compared to 1,534 in spring '23. Our FTE for spring '24 is 1,248 compared to 1,086 in spring '23. Returning student for fall '23 to spring '24 is 72%, compared to last year's fall '22 to spring '23 being 69%.

Facilities: We have executed our 5-year lease agreements with the Tech Park. In Building 2000 we've had some issues with our lobby lights and will be hiring an electrician to come in and fix them. We have moved to a ground lease for the ATC since we own the building. Our team will take over the responsibilities of the full-service components for the building. The man who was under contract with Ratliff Hall terminated that agreement, so it is back on the market. We are completely finished with the sale of the house in Montgomery.

We had a kickoff meeting with HEPC, ZMM, and our facilities team. ZMM is going to be our architect on the demolition of the Grid and Pathfinder in Montgomery. We are in the process of putting out the RFP for asbestos abatement and demolition. We

also have some utilities that will have to be moved during this project, the Maintenance building and Pathfinder are tied to the same electrical grid, resulting in the electrical needing to be moved.

We put out an RFP for a new bookstore provider and have received the bids back and have a committee working together to review them. Thank you to Kaitlyn Calvert for volunteering to chair that for us, we are hoping we'll be able to find someone new to provide books for our students. Congratulations to Adam Ferrell, he is now going to do shared IT services with us and Mountwest.

Fundraising: Founder's Day Gala on March 28th is well on track to being sold out, please contact Andrea Petry if you would like a ticket. We had an exciting end of the year giving campaign, our friends at Black Hawk wrote us a check at the end of the year for \$100,000. It is the second biggest gift the college foundation has received, and a huge congratulations to Andrea Petry for securing it.

Industry and Community Success: We have a grant project in development that Jason Stark and Russell Saunders are leading, it's a USDA Rural Development Grant. We are trying to find supplemental funds to help with some of the maintenance building capital project. Congratulations to Norm Mortensen, he received an Automotive Technician Technical Program Development grant. There have been several industry and community meetings since we last met. The Education Alliance did an event at the Clay Center, Bright Futures executive directors are interested in doing Learn and Earns with us, WVSU opened The Center downtown. The WIN Academy did a Pizza with the President, we've launched conversations for the COMPASS grant to talk about how we do braid funding for advisors.

Dr. Sacks has been appearing on the Dave Allen show to promote the school and our programs. We are meeting weekly with the Department of Energy regarding the Industrial Assessment Center grant. We have had both the School of Nursing and Sonography candlelight pinning ceremonies. The community college presidents are working together on a tuition and fees project. We did a grant review day with our College Leadership Council working through our current grants. Christopher Grady did a presentation for College Leadership Council about a student survey through Student Government. Katrina Whitt did an HR Best Practices for Performance Management presentation for Leadership Council. A huge congratulations to Suzette Breeden and Bob Hayton for planning such a good welcome back week.

The WIN Board was asked to intervene in the state constitutional challenge about the constitutionality of charter schools. The WIN Board voted to intervene, so they are going through that process now. We have held several WIN Information Sessions for families and students. Right now, we have 16 students in the WIN Academy, and for next fall we have 13 new applications. We have 8 students who look like they will graduate from high school with us here in May.

The Big I Insurance Association wants to start doing continuing education through our business programs. We are exploring ways we can better collaborate with Clay County. Dr. Sacks and Superintendent Phillip Dobbins developed a potential

proposal that he will take to his board to see if it is something they are interested in as a way to get more students from Clay County involved in career and technical education programs here at the college. We are working on our annual designation as a Title III school through the Department of Education.

b) Budget Report:

- Overall revenue is at 55.8% of budget:
 - State appropriations are at 50% of budget.
 - Tuition and fees revenues are above target with Education and General at 63.2%, Auxiliary at 63.8%, and Capital at 63.7%.
- Expenses:
 - Salary and benefits are at 47.4% and are on target.
 - Non-payroll expenses are at 51.7% and are on target.
 - Total expenses are on target at 48.3%.
 - Operational budgets have been released at 100% to departments.
- Fund Balances:
 - Fund balances remain healthy at this point in the fiscal year, the primary reason is the fall tuition and fees revenue have been collected.

V. Action Items

a. Policy B-1 Academic Freedom & Promotion, by Suzette Breeden

Mr. Holstein motioned to adopt the changes to Policy B-1 as written.
Mr. Grady seconded.
Motion carried.

b. Policy A-9 Weapons on Campus, by Basra Fakhir

Mr. Grady motioned to adopt the changes to Policy A-9 as written.
Mr. Carney seconded.
Motion carried.

c. Voluntary Severance Plan, by Cathy Aquino & Katrina Whitt

Mr. Rogillio motioned to adopt the resolution as written.
Mr. Grady seconded.
Motion carried.

VI. Board comments and discussion

Mr. Holstein asked if there has been any additional conversation with Mountaineer Challenge Academy relative to partnering with us? Dr. Sacks responded that they expressed interested in working with us, but do not seem ready yet to start the project.

Chair Blankenship and Bob Hayton are working to hold the yearly board conversation with Faculty Senate on March 29th before our regularly scheduled BOG meeting.

VI. Dates to remember -

Thursday, March 28, 2024.....10-year Gala Celebration
at the Clay Center
Friday, May 10, 2024.....WIN Graduation at The Advanced

Technology Center

Saturday, May 11, 2024.....Commencement at The Charleston Coliseum
and Convention Center

VII. **Upcoming meetings - 1:00 PM at the ATC**

Friday, March 29, 2024

Friday, June 21, 2024

Friday, August 2, 2024

Friday, October 1, 2024

Friday, December 6, 2024

VIII. **Adjournment**

Mr. Grady motioned to adjourn.

Ms. Johnson seconded.

Motion Carried.

Meeting adjourned at 2:17 pm.

Mark C. Blankenship

Mark Blankenship, Chair

Megan Callaghan Bailey

Megan Callaghan Bailey,

Secretary

SIGNATURE CERTIFICATE



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<p>Name Mark Blankenship</p> <p>Email mark@markblankenship.com</p> <p>Signer Sequence 0</p> <p>Components 1</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum 28b4dc3e9de19c335c0d4e76d7ce447965e9d7cef0e7f54744e5006bc583cc17</p> <p>IP Address 74.195.5.233</p> <p>Device Chrome via Windows</p> <p>Typed Signature </p> <p>Signature Reference ID EC48AA05</p>	<p>Viewed At 03/22/2024 14:38 EDT</p> <p>Identity Authenticated At 03/22/2024 14:38 EDT</p> <p>Signed At 03/22/2024 14:38 EDT</p>

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