

MyBridge Student Portal Instructions

Login to MyBridge Student Portal: <https://www.bridgevalley.edu/mybridge-links>

- Use your Student BridgeValley email address as your username.
- Use your school email account password. If this is your first time logging into your account, use the letters BVctc followed by your 6-digit birthdate.

Once logged in, select My SSB

Instructions to View Financial Aid Requirements:

To Access your document requirements:

- Click on the [Financial Aid Link](#)
- Ensure the Aid Year at the top is the correct Aid Year (if not, select that aid year)
 - Note: The aid year starts each fall. Ex. fall 2023 and spring 2024 are the 2023-2024 aid year.
- Student Requirements will show on the main page
 - Unsatisfied Requirements should show at the top in Yellow.
 - Select the down arrow on each requirement for more information. If the requirement is a form, the title will be in blue font that you can click on it to download the needed form.
 - Paperwork in received and processing will show as outstanding until it is fully processed.
 - Requirements that have been satisfied will be at the bottom in Green.

All documents should be submitted to the Financial Aid Office by **June 30th** if you will be attending the fall semester or **November 30th** if you plan on attending for the spring semester. Documents submitted after the deadline will still be processed; however, there is no guarantee your financial aid eligibility will be calculated prior to the start of the semester. Timely submission of required documents ensures that you have funds available at the beginning of the term. Otherwise, you should be prepared to pay ALL of your expenses out-of-pocket and wait for your financial aid to be processed. Your eligibility for financial assistance cannot be determined until all documentation has been received and evaluated.

Instructions for Viewing and Submitting Your Financial Aid Award Offer

To review your award offer information:

- Click on the [Financial Aid Link](#)
- Click on the [Award Offer Link](#)

Ensure the Aid Year at the top is the correct Aid Year (if not, select that aid year)

NOTE: the Cost of Attendance and Net Cost are not your billing amounts. These numbers are used in the financial aid calculations only.

- Scroll down to the Grants and scholarship section to see those awards.

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For Student Loan Offers

- If you are offered student loans, you will have a loan section below the Net Cost section. This is your loan offer. Use the form link below if you need to accept student loans.
Student loans must be repaid.

To Accept or Decline Student Loan Offers

- You may decline student loans by actively completing the form in the link listed below. If you are undecided, you can leave your loans in “estimated” status until you make a decision. Please check the deadlines to ensure that you request your loan by the processing deadline.
- If you need to accept student loans, you may choose to accept the full amount or you can choose to accept less than the offered amount.
 - If you accept student loans and are a first time loan borrower at BridgeValley, you are required to complete [Entrance Counseling](#) and sign a [Master Promissory Note](#).
 - To accept loans please use this link: [Loan Acceptance Form](#)
You will be taken to a Right Signature form which can be completed and submitted online

Financial Aid Offer Information

- All offered amounts are initially made for **full time enrollment** for both **fall and spring**.
- Pell Grant amounts shown are **full time enrollment** amounts and will be adjusted according to your actual enrollment.
- If you need assistance understanding your Financial Aid Offer, please contact our office. 304-205-6600 (select menu option 1 for Student Services then press 2 for Financial Aid) or finaid@bridgevalley.edu.
- **All students enrolled at least half time (6 credit hours) are eligible to receive student loans up to the following amounts but you are not required to accept student loans:**

- A) Freshman\$5,500.00*
 - B) Sophomore.....\$6,500.00*
- *For dependent undergraduate students, the loan limit includes both subsidized and unsubsidized loans.*

For Independent students, the student has additional unsubsidized loan eligibility of:

- A) Freshman\$4,000.00
- B) Sophomore.....\$4,000.00

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Note on Loan Limits: *Loan amounts combined with other financial aid resources (such as grants and scholarships) cannot exceed a student's Cost of Attendance Budget for the aid year.*

*When borrowing student loans, try to limit the amounts to what you need, such as tuition, fees, books and essentials. **Remember that each dollar borrowed now, is a loan against future earnings.***

Students may borrow an aggregate maximum of \$23,000 in subsidized loans and an aggregate maximum of \$34,500 in unsubsidized loans or a combined total of \$57,500 as an undergraduate student.

Special Notes:

- We reserve the right to modify your financial aid amounts at any time due to changes in your financial eligibility as a result of any of the following:
 - Incorrect information supplied on the Free Application for Federal Student Aid (FAFSA)
 - Changes in your enrollment, residency, or degree program
 - Changes in the availability of our funds
- Financial Aid offers are not valid for students who are unable to register due to a prior bill or for students on financial aid suspension.
- All students are required to read, understand, and meet standards of Satisfactory [Academic Progress](#). Detailed information is available on our [website](#).

The deadline to accept and complete the requirements for student loan processing is October 25th for the fall term and March 25th for the spring term.

Financial Aid Offer Information

Instructions for Viewing Your Billing Information

To view your bill:

- Click on the [Account Information](#) Link

This page will show all billing for all terms you registered for classes with us. The most recent term will be at the top.