

BOARD OF GOVERNORS

BRIDGEVALLEY COMMUNITY AND TECHNICAL COLLEGE

MINUTES

OCTOBER 7, 2022

A meeting of the BridgeValley Community and Technical College Board of Governors (BOG) was held on Friday October 7, at 4:00 p.m. via Microsoft Teams.

Board members present: Megan Callaghan Bailey, Mark Blankenship, Barry Crist, Jeff Ginther, Barry Holstein, Katrina Howell, Andrew Kennedy, Larry Pack Jr., James Perry III, Andrea Petry, and Rhonda White.

Also in attendance were BridgeValley President, Casey Sacks, and BridgeValley faculty and staff.

I. Call to Order

Chair Blankenship called the meeting to order at 1:00 p.m.

II. Roll Call

Roll was taken by Amber Brawley; a quorum was present.

III. Approval of Minutes

MOTION: Mr. Holstein motioned to adopt minutes for July 25, 2022. Ms. Howell Seconded. Motion passed.

I. Presentations

- a. Kristin Boggs with West Virginia High Education Policy Commission presented the process of Policy Development for Boards.
- b. James McDougle presented Acceleration Student Completion: Encouraging New Dreams (ASCEND). The ASCEND program provides a range of financial, academic, and personal supports. These supports include comprehensive and personal advisement, career counseling, tutoring, waivers for tuition and mandatory fees, gift cards for groceries and/or gas, and additional financial assistance to defray the cost of textbooks. This program will be implemented at the college starting in the spring of 2023 by leveraging grant funds.

IV. Board Actions

- a. Policy Revision B-1 and D-1 to adopt changes proposed by WVCTCS legal counsel Casey K. Sacks

MOTION: Mr. Holstein motioned to approve policy B-1 revision. Mr. Ginther seconded. Motion Passed.

MOTION: Mr. Holstein motioned to approve policy D-1 revision. Ms. Howell seconded. Motion Passed.

- b. Tuition and Fee Wavers E-2 to combine existing E-2 and E-3 policies and repeal E-3 Cathy Aquino

MOTION: Mr. Ginther requested to change the language of E-2, Section 4.2 BridgeValley offers in-state tuition to individuals who are residents of other states who are employed at least 24 hours a week at a company physically located in West Virginia.

MOTION: Mr. Ginther motioned to adopt amend E-2, section 4.2. Mr. Holstein seconded. Motion Passed.

MOTION: Mr. Holstein motioned to repeal E-3. Ms. Howell seconded. Motion Passed.

- c. Repeal policies A-8, B-4, B-9, B-18, B-19, and F-4Barry Holstein

MOTION: Mr. Holstein motioned to repeal all discussed policies. Ms. Howell seconded. Motion Passed.

II. Reports

- a. Budget updates (June 30th final and Budget for FY23)Cathy Aquino
- b. President's Report.....Casey Sacks

Student success

- a. College goals
 - Enrollment – Increase headcount by 80 students annually each year through 25. (5% increase).
 - Retention – Fall to fall 52% rate (2% increase annually)
 - Completion – 50% completion for 3 year (150% time) to associations degree
 - Fundraising
 - Foundation 5% investment, 5% giving increase

- Grants – 2 state grants, 2 federal grants
 - Efficiency – reduce footprint
 - Corporate training - \$400k annually
- b. Enrollment update
- Nursing Fall 2022- 183 (New Admits- 80, largest class ever)
- c. Fall enrollment up 11% at the high point; we need to turn focus to retaining enrolled students
- Nursing retention focused on creating a positive culture
 - Mindfulness training for nursing students in partnership with student affairs
- d. CDL move and program development
- e. School of nursing white coat ceremony
- f. Early college high school application submitted to state charter school board for review; allows for 30 students in nursing
- g. ATI (instructional materials in nursing) contract issues and a customer service solution

Institutional success and sustainability

- h. Awarded grants
- WV Advanced grant, GreenPower motor training support \$219,612
 - AIIN grant awarded in partnership with AACC, Intel, and Dell \$40,000
 - WV Advanced grant, Sonography, \$174,334
 - Nursing faculty investment award \$39,996
 - DOL Strengthening CC application ASCEND and nursing support – Kent and James (WVUP and Southern partnership) \$6.4M
 - State Technical Program Development LPN funds – Kent \$300k
 - DOL WORC grant application for manufacturing, IT, and ASCEND support (Norm and James) \$1.4M
 - AIM grant expansion in IT \$600k
- i. Pending grant applications
- EDA grant for GreenPower Motor – Workforce
 - Perkins reserve dual enrollment application – Student affairs
- j. Congressional earmarks workshop for CLC from Senator Capito's office
- k. Personnel
- Welcome Andrea Petry as our new Foundation Director
 - Fall employee handbook review – Katrina chair
 - Fall faculty evaluation committee work and development – Suzette and Katrina co-chair
- l. Financial aid program review response for US Department of Education
- m. Learn and Earn internal audits and changes
- n. Facilities
- Booker T. Washington wing
 - Davis Hall stair project
 - Montgomery property update
 - Grid, Pathfinder, and Ratliff for sale

- Still waiting on property transfer on the house from WVU to list that property.
- Westmoreland hall abatement and demolition

Industry and community success

- o. GreenPower motor has started hiring staff. They anticipate sending new hires through a 200-hour training program that the Region 3 Workforce Board will fund. Current anticipated start of training is sometime in November.

III. Executive Session Pursuant to W. V. Code §6-9A-4 for the Following:

a. Personnel

MOTION: Mr. Holstein motioned to enter executive session. Mr. Ginther seconded. Motion Passed.

MOTION: Mr. Holstein motioned to return from executive session. Ms. Howell seconded. Motion Passed.

IV. Announcements/Upcoming Events

- a.** Family Fun Night on October 21st from 6:00 to 8:00 pm in the South Charleston parking lot
- b.** Booker T. Washington grand opening, October 25th 6pm
- c.** Annual Veterans Day luncheon on November 9th at noon in South Charleston. Our guest speaker is WV's first woman brigadier general Paige Hunter

V. Next Meeting

Friday, December 2, 2022, 1:00 p.m.
Location ATC 131, 132, 134

Adjournment

MOTION: Mr. Holstein motioned to end the meeting. Ms. Howell seconded. Motion passed. The meeting ended at 3:24 p.m.

Mark C. Blankenship

Mark Blankenship, Chair

Barry Holstein

Barry Holstein, Secretary